

2025 MN IFT Suppliers' Expo – Exhibitor Terms and Conditions

Event Date: October 8, 2025

Location: Minneapolis Convention Center

By reserving or purchasing a booth at the Minnesota Section IFT 2025 Suppliers' Expo, exhibitors agree to the following terms and conditions:

1. Booth Selection and Payment Options

Exhibitors may select from two options during booth registration:

- **Reserve:** This option allows you to hold a booth without immediate payment. Payment must be received within 45 days of the reservation date to confirm your space. If payment is not received within this timeframe, the reservation will be canceled and the booth will be released back into inventory.
- **Buy:** This option secures your booth immediately. Full payment is collected at the time of purchase.

2. Payment Confirmation

Once payment is received, a confirmation email and updated invoice will be sent to the contact on file. Exhibitors are responsible for ensuring the payment is processed within the required timeframe to maintain their booth selection.

3. Company Profile Requirement

All confirmed exhibitors are required to complete their Exhibitor Profile via the provided auto-login link. This information will appear in official event materials and helps attendees connect with your company. Timely completion of your profile ensures accurate and complete listing in the exhibitor directory.

4. Booth Assignment & Changes

Booth assignments are confirmed only after payment is received in full. MN IFT reserves the right to reassign booth space or make adjustments as needed to accommodate floor plan requirements.

5. Cancellations & Refunds

All booth sales are final. No refunds will be issued for cancellations for any reason. Cancellations must be submitted in writing.